THE BIG FIVE: SAFETY PROTOCOLS

DROP, COVER, & HOLD (Earthquake/Explosion)
1) Hide under sturdy object (away from windows)
2) Hold on to object
3) Cover head
4) Prepare for Aftershocks
5) Review Guidelines

SECURE CAMPUS (Threat in Area)
1) Check Hallway--Clear students to assigned class
2) Lock doors & windows--no enter/exit
3) Continue teaching
4) Review Guidelines--wait for "all clear" or directions

EVACUATION (Bomb, Chemical, Fire, Earthquake, Explosion)
1) Grab "Go Bag"--leave everything except teacher cell
2) Designate responsible student to lead class out
3) Teacher last one out--leave door unlocked
4) Follow School Evacuation Route to Assigned Location
5) Review Guidelines

LOCKDOWN/BARRICADE (Violent Intruder)
1) Check Hallway--Quickly grab students
2) Lock doors--Barricade
3) Lights Off & Close Blinds
4) Silence everything (phones, students, etc)
5) Review Guidelines--wait for assistance
6) Do NOT open door

SHELTER IN PLACE (Chemical, Fire, Haz Mat)
1) Check Hallway--clear students to assigned class
2) Close doors & windows
3) Turn off HVAC (heating/cooling system) & fans
4) Seal Gaps (doors/windows--towels, sweaters, duct tape)
5) Continue teaching
6) Review Guidelines--wait for "all clear" or directions

Belmont PD: (650) 595-7400
County Communications: (650) 363-4000